Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-14: Licensed Premises Diagram Change

Why is this form needed?

This licensed premises diagram change form is required for all marijuana establishment licensees seeking to alter the functional floor plan or reduce or expand the area of the establishment's existing licensed premises.

The required $250 change fee may be made by check, cashier's check, or money order.

This form must be completed and submitted to AMCO's Anchorage office prior to altering the existing floor plan, and along with an initiated application for an Onsite Consumption Endorsement if applicable. The licensed premises may not be altered unless and until the application has been approved by the board.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Three Sisters, LLC	MJ License #:		21069	
License Type:	Retail Marijuana Store				
Doing Business As:	Wildflower				
Premises Address:	158 Alimaq Drive				
City:	Kodiak	State:	Alaska	ZIP:	99615

Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices.

The following details must be included:

- ☐ License number and DBA
- ☐ Legend or key
- ☐ Color coding
- ☐ Dimensions
- ☐ Labels
- ☐ True north arrow
- ☐ Surveillance room
- ☐ Licensed premises boundary
- ☐ Restricted access areas
- ☐ Storage areas
- ☐ Entrances, exits, and windows
- ☐ Walls, partitions, and counters
- ☐ Any other areas that must be labeled for specific license types
- ☐ Serving area**
- ☐ Employee monitoring area**
- ☐ Ventilation exhaust points, if applicable**

Items marked with a double asterisks (**) are only required for those retail marijuana establishments that are submitting the MJ-14 form in conjunction with an onsite consumption endorsement application.

Form MJ-14: Licensed Premises Diagram Change

Section 3 – Summary of Changes

Provide a summary of the changes for which you are requesting approval. For Cultivation licenses: describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Wildflower would like to change the previously approved onsite consumption "Airstream" to a "Kiosk" to comply with the City of Kodiak's ordinances.
See attached updated diagrams reflecting this proposed change. Updated HVAC plans and an MJ-15 are being simultaneously submitted.

Section 4 – Declarations

Read each statement below, and then sign your initials in the corresponding box to the right [if applicable]: Initials

If a local building permit is required, I have attached a copy of it to this form.

The proposed changes conform to all applicable public health, fire, and safety laws.

I have included a title, lease or other documentation showing sole right of possession to the additional area(s) if the additional area(s) are not already part of my approved licensed premises.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Janiese Stevens
Printed Name of licensee

Signature of licensee

Form MJ-14: Licensed Premises Diagram Change

Section 5 – Approvals

Local Government Review is required to be completed before submission to the Alcohol and Marijuana Control Office.

Local Government Review (to be completed by an appropriate local government official):	Yes	No	Pending
The proposed changes shown on this form conform to all local restrictions and laws.	☑	☐	☐
A local building permit is required for the proposed changes.	☑	☐	

Ted Hansen
Signature of local government official

2024-143
Building Permit #

4/2/2024
Date

Ted Hansen
Printed name of local government official

Building Official
Title

Section 6 – AMCO Review

AMCO Review:	Approved	Disapproved
	☐	☐

Signature of AMCO Enforcement Supervisor

Signature of Director

Printed name of AMCO Enforcement Supervisor

Printed name of Director

Date

AMCO Comments:

Call 907-942-5618 for payment

APPLICATION FOR BUILDING PERMIT AND PLAN REVIEW

CITY OF KODIAK or KODIAK ISLAND BOROUGH

DEPARTMENT OF BUILDING SAFETY

710 Mill Bay Road, Room 208, Kodiak, Alaska, 99615 Telephone: 907-486-8070 or 907-486-8072

Email: thansen@city.kodiak.ak.us or psorongon@city.kodiak.ak.us

Street Address of Property to be built on: 158 Alimaq Drive Kodiak AK 99615

Legal Address: Lot: LT 4A NEAR Block or Tract: 1 Subdivision or USS: Kodiak Business Park

Owner Name: Janiese Stevens Email address: jstevens@ak.net

Mailing address: 158 Alimaq Drive City: Kodiak State: AK Zip: 99615

Telephone: Home: 907-942-5618 Work: Cell:

Architect Name: n/a Email address:

Mailing address: City: State: Zip:

Telephone: Architect State License Number:

Engineer Name: Ron Thompson Email address: scopepne.ron@gmail.com

Mailing address: 8301 Schoon St Suite 20 City: Anchorage State: AK Zip: 99518

Telephone: 907-529-5120 Engineer State License Number: AELM9246

Contractor Name: Highmark Marine Fabrication Email address: highmarkmarine@outlook.com

Mailing address: 2018 Mill Bay Rd City: Kodiak State: AK Zip: 99615

Telephone: Business: 907-486-5220 Cell: Contractor State License Number: 116453

Scope of Work: New Construction ☐ Alteration ☐ Addition ☐ Demolition ☐ Repair ☑ Move ☐

Grading Excavation or Fill or both ☐ Woodstove or Fireplace ☐ Change of Occupancy ☐ Deck ☐

Provide a brief description of work to include: dimensions of structure, number of stories, intended use of structure & other pertinent information for your project

Small Kiosk,9x11. Creating a ramp for ADA, Electrical panel and Commercial door frame.

$267.30
Bldg Dept Permit
2024-00012533
Melanie Weller
4/2/2024 4:11:19 PM
Building Department Permits
x

PLEASE NOTE: SUBMISSION OF COMPLETE PLANS ARE REQUIRED.

I hereby acknowledge that the information provided on this application is correct and I agree to comply with all building codes and regulations pertaining to the construction of the structure this application is being made for.

Signature: Owner or Owner's authorized agent. _____

REQUIRED INSPECTIONS

Construction or work for which a permit is required shall be subject to inspection and such construction or work shall remain accessible and exposed for inspection purposes until approved. For inspection call 486-8070, provide 24 hours notice.

EXCAVATION	UNDERGROUND UTILITIES WATER/SEWER/ELECTRCAL	FOOTING & FOUNDATION	SETBACKS

ROUGH FRAMING	ROUGH PLUMBING	ROUGH ELECTRICAL
INSULATION	VAPOR RETARDER	FINAL
OTHER	SPECIAL INSPECTIONS/COMMERCIAL SEE CHAPTER 17, IBC	

Building Safety Office Use Only

Code Edition: 2021 IBC

Date of Application:	*Zoning Compliance Number:*	*Building Permit Number:*	*Date Issued:*
4/2/2024	C2-2024-13	City Review Comm 2024-143	4/2/2024
Valuation:	*Building Permit Fee:*	*Plan Review Fee:*	*Total Fee:*
14,118.51	162.00	105.30	267.30

Use and Occupancy Classification

Assembly Groups	*A-1* ☐	*A-2* ☐	*A-3* ☐	*A-4* ☐	*A-5* ☐	*Business Group*	*B* ☒	*Educational Group*	*E* ☐				
Factory & Industrial Groups	*F-1* ☐	*F-2* ☐	*High Hazard Groups*	*H-1* ☐	*H-2* ☐	*H-3* ☐	*H-4* ☐	*H-5* ☐					
Institutional Groups	*I-1* ☐	*I-2* ☐	*I-3* ☐	*I-4* ☐	*Mercantile Group*	*M* ☐	*Storage Groups*	*S-1* ☐	*S-2* ☐				
Residential Groups	*R-1* ☐	*R-2* ☐	*R-3* ☐	*R-4* ☐	*Utility & Miscellaneous Groups*	*U* ☐							

Types of Construction

Type I		*Type II*		*Type III*		*Type IV*	*Type V*	
A ☐	*B* ☐	*A* ☐	*B* ☐	*A* ☐	*B* ☐	*HT* ☐	*A* ☐	*B* ☒

Utilities

Property on Public Water & Sewer - application for sewer & water submitted ☐

Property on Private Water & Sewer – septic system design submitted ☐

Driveway Access Permit on Public Right Of Way

City of Kodiak ☐ *Kodiak Island Borough* ☐ *State of Alaska* ☐

Building Official: P. Hanson 4/2/2024

CITY OF KODIAK

BUILDING PERMIT

PERMIT NO. **2024-00000143** DATE **April 02 2024**

USE **CITY New Commercial**

STREET ADDRESS **158 ALIMAQ DR**

LOT **4A** BLOCK **1**

SUBDIVISION **KODIAK BUSINESS PARK**

OWNER **CROWN POINT, LLC/Janiese Stevens**

CONTR **Highmark Marine** LIC.# **116453**

Room Schedule

#	Name	Area	Wall Finish	Ceiling Finish	Base Finish	Floor Finish	Comments
101	ENTRY	63 SF	GYP/P1*	OPEN	RB1*	C/E	WALL HEIGHT: 8'-0"
102	RETAIL SPACE	268 SF	GYP/P1	GYP/P1	RB1	C/E	
103	RETAIL (RESTRICTED)	368 SF	GYP/P1	GYP/P1	RB1	C/E	
104	RESTROOM	50 SF	GYP/P1	GYP/P1	RB1	C/E	
105	ENTRY/ STAIRWAY	61 SF	GYP/P1	GYP/P1	RB1	C/E	
106	OFFICE	85 SF	GYP/P1*	OPEN	RB1*	C/E	WALL HEIGHT: 8'-0"
107	WORK ROOM	185 SF	GYP/P1*	OPEN	RB1*	C/E	WALL HEIGHT: 8'-0"
108	WASTE STORAGE	74 SF	GYP/P1*	GYP/P1	RB1*	C/E	WALL HEIGHT: FULL
109	MEZZANINE	202 SF	GYP/P1	GYP/P1	N/A	PLY	

ROOM SCHEDULE LEGEND

GYP: GYPSUM WALL BOARD, TYPE X
P1: LATEX ACRYLIC, MOLD/MOISTURE RESISTANT PAINT
RB1: 4" (MIN) RUBBER COVE BASE
C/E: SLAB ON GRADE, EPOXY FINISH
PLY: PLYWOOD

NOTE: FINISHES ARE EXISTING TO REMAIN EXCEPT THOSE INDICATED WITH *

Door Schedule

Door #	Width x Height	Type	Room	Door Material	Frame Material	Hardware Group	Comments
101	36"x84"	FLUSH	ENTRY	HM	HM	SL	1, 2
102	36"x84"	FLUSH	OFFICE	WD	WD	C	SECURE
103	60"x84"	DBL FLUSH	WORK ROOM	WD	N/A	C	SECURE
104	60"x84"	DBL FLUSH	WASTE STORAGE	WD	N/A	C	SECURE
FD-01	36"x84"	FLUSH	STAIRWAY	HM	HM	L	EXISTING, 1-HOUR FIRE RATING

NOTE: UNLABELED DOORS ARE EXISTING TO REMAIN WITH EXISTING HARDWARE

DOOR SCHEDULE LEGEND

SCW: SOLID CORE WOOD
HM: HOLLOW METAL
1. DOOR CLOSER
2. KICKPLATE

DOOR HARDWARE SCHEDULE LEGEND

C: PASSAGE LATCH, KEY ONLY OPERATION
L: PASSAGE LATCH, NO LOCK OPTION
SL: SECURITY LATCH, ENTRY REQUIRES KEY OR ACCESS FROM ELECTRONIC SWITCH (ALWAYS OPERABLE FROM EGRESS SIDE)

Diagrams 1, 2 & 5
License 21069

KEY - SYMBOL - LEGEND

LICENSED PREMISES

RESTRICTED ACCESS AREA

KEY - SYMBOL - LEGEND

EXISTING WALL

NEW INTERIOR WALL, FULL HEIGHT

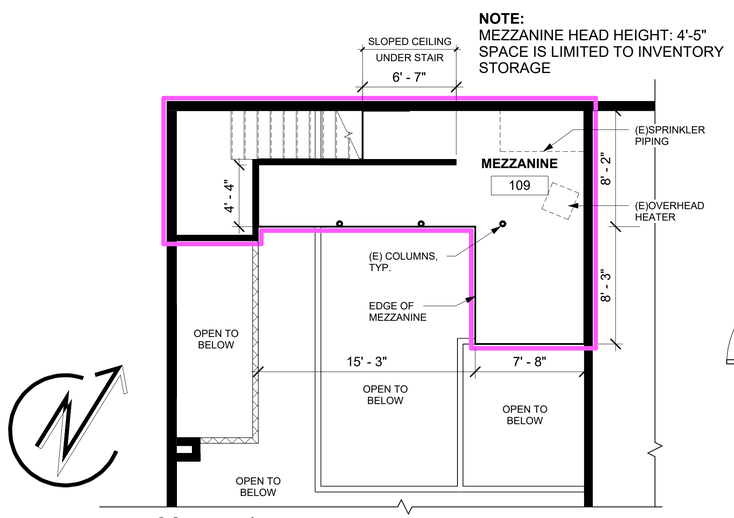
NEW INTERIOR WALL, 8'-0" HEIGHT

FIRE EXTINGUISHER, 2A:10BC, MOUNT 48" AFF (MEASURED TO GRIP)

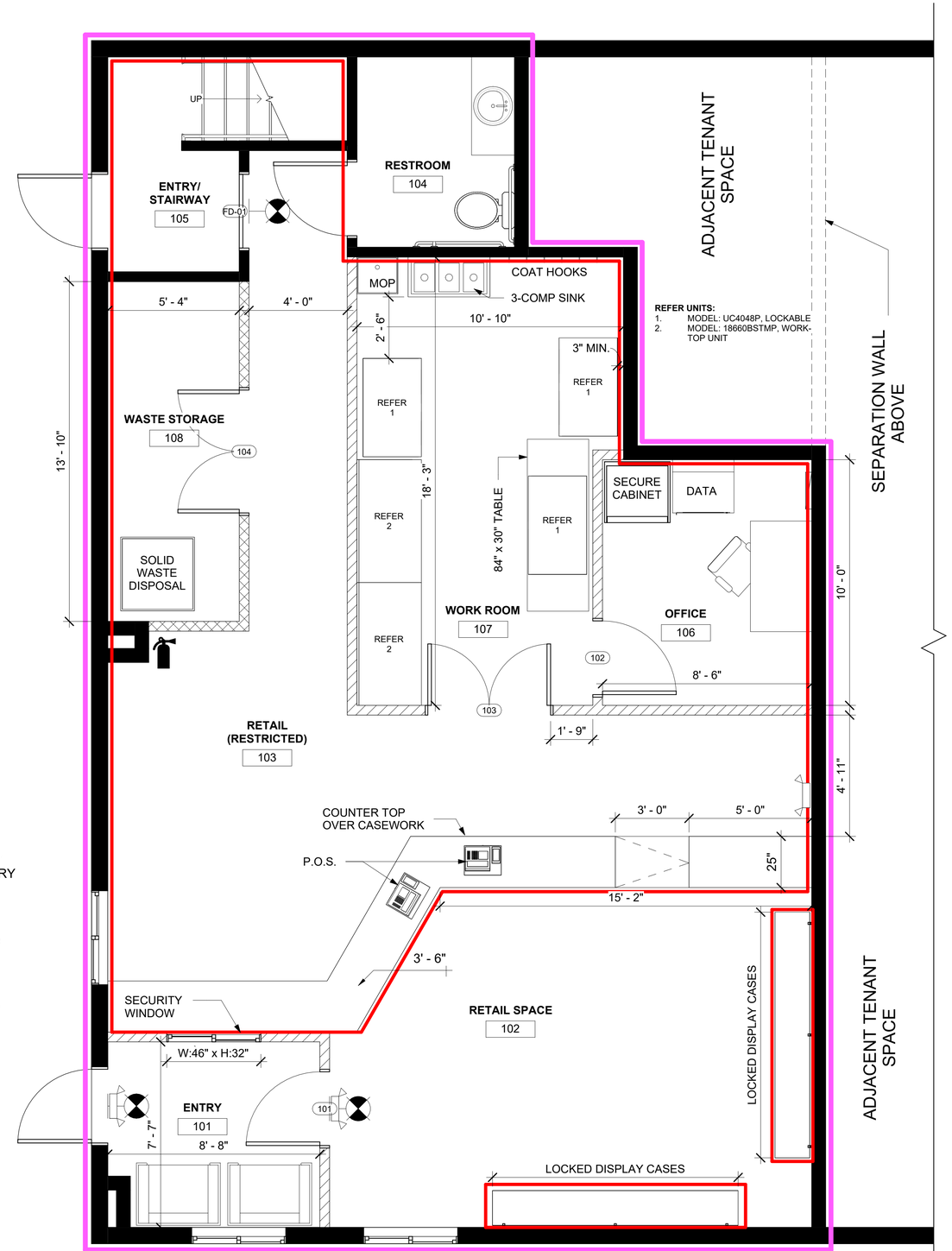
EXIT SIGN

EXIT SIGN W/ EMERGENCY LIGHT, 90 MINUTE BATTERY

EMERGENCY LIGHT, 90 MINUTE BATTERY



2 Mezzanine
3/16" = 1'-0"



1 Floor Plan
3/8" = 1'-0"

NOTE: USE HALF INDICATED SCALE FOR 11X17 DRAWINGS

181102

Determine DESIGN

Determine DESIGN LLC AECL1613
903 W. NORTHERN LTS, BLVD # 206
ANCHORAGE, AK 99503
Office: (907)339-9100
dan@determinedesign.com

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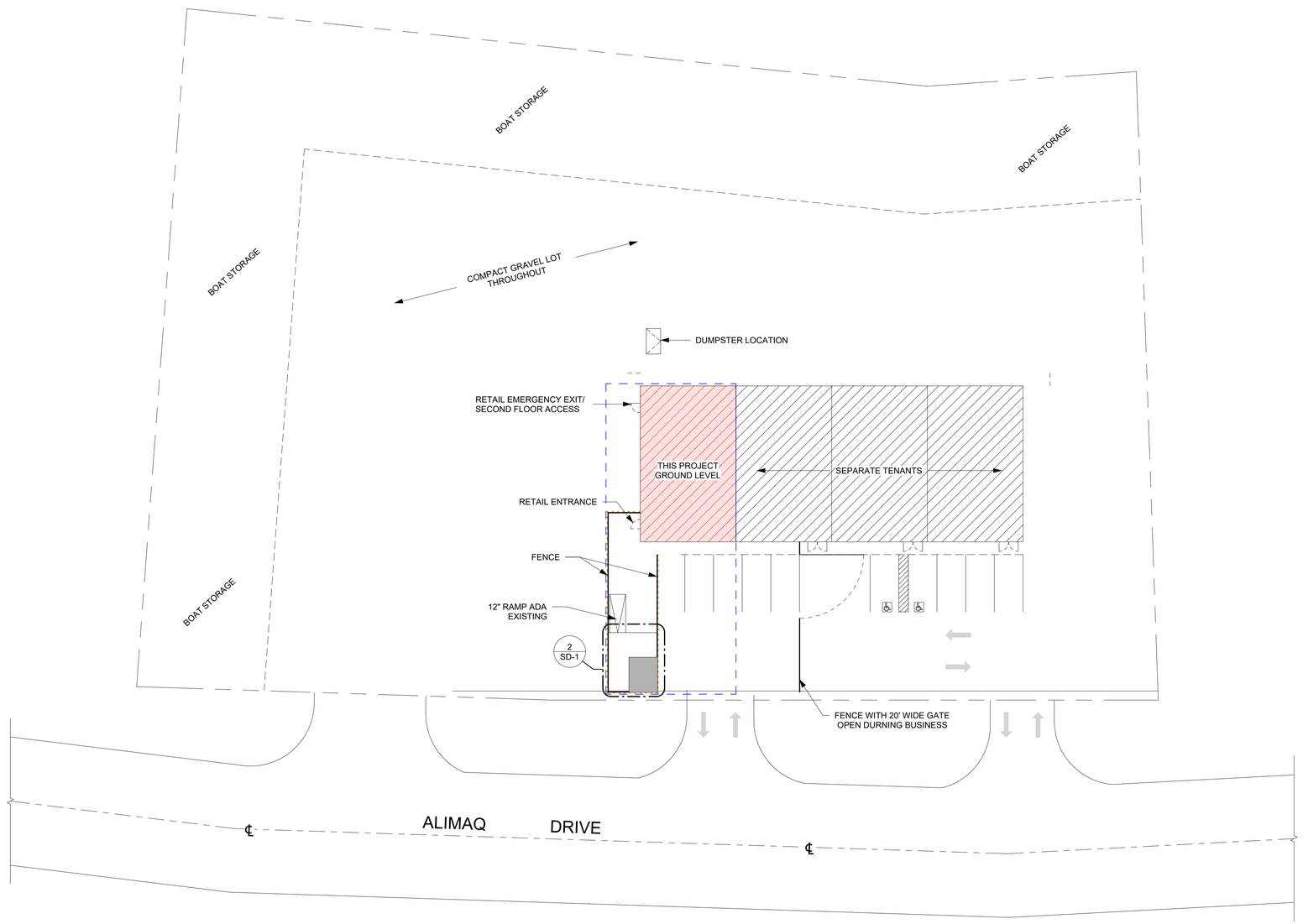
Sheet Issue Date:
8/22/2024 5:32:22 PM
Drawn by: Chris Hayes

STATE OF ALASKA 49th DANIEL H. CLIFT 14104 REGISTERED PROFESSIONAL ARCHITECT

Project Title: Three Sisters
Prepared for: Q Engineers Inc.
Sheet Title: Floor Plan
Address: 158 Alimaq Dr. Kodiak, AK 99615

A-1



1 Site Diagram
1" = 20'-0"

Diagram 3
License
21069

NOTE: USE HALF INDICATED SCALE FOR 11X17 DRAWINGS

NOTES:

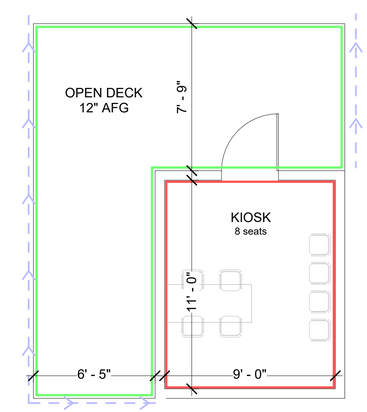
LOT DIMENSIONS BASED ON KODIAK ISLAND BOROUGH SATELLITE IMAGERY AND GROUND LEVEL OBSERVATIONS

Site Data:

LEGAL: **KODIAK BUSINESS PARK LT 4A NEAR ISL**
ADDRESS: 158 ALIMAQ DR.
CITY, STATE: KODIAK, AK
ZONING: INDUSTRIAL
LOT SIZE: 1.44 ACRE
PARCEL: 16509

KEY - SYMBOL - LEGEND

- WILDFLOWER LICENSED PREMISES
- RIGHT TO POSSESSION
- RESTRICTED ACCESS FENCE FOR ONSITE CONSUMPTION AREA
- ONSITE CONSUMPTION PROPOSED LICENSED PREMISES
- OUTDOOR PATIO ONSITE CONSUMPTION PROPOSED LICENSED PREMISES
- CONTIGUOUS FENCE ADJOINING RETAIL STORE TO ONSITE CONSUMPTION PROPOSED LICENSED PREMISES PROPOSED FENCE HEIGHT = 3'



2 KIOSK PLAN
1/4" = 1'-0"

181102

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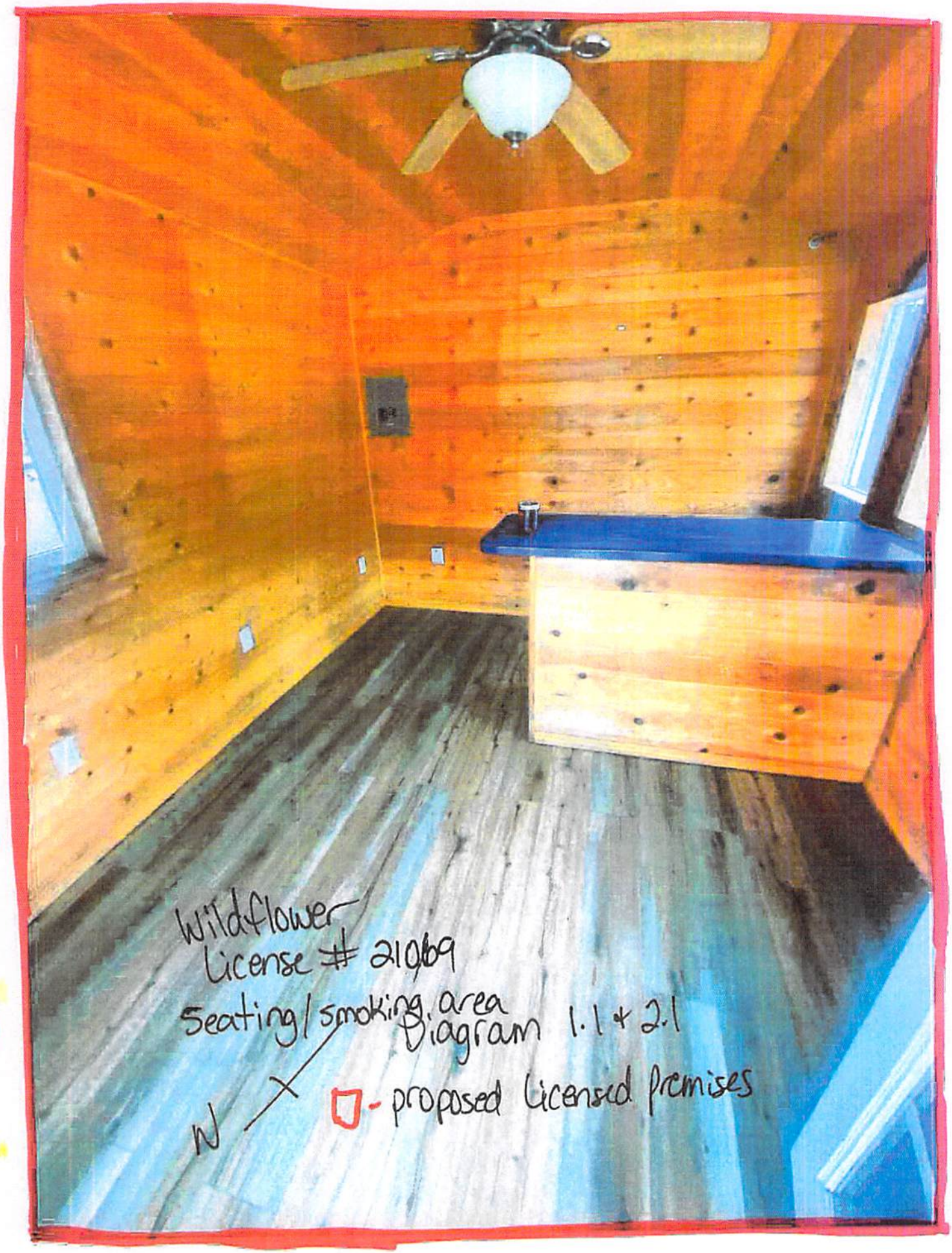
Sheet Issue Date:
8/22/2024 5:32:22 PM
Drawn by: Chris Hayes

STATE OF ALASKA
49th
DANIEL H. CLIFT
14104
REGISTERED PROFESSIONAL ARCHITECT

Project Title: Three Sisters
Prepared for: Q Engineers Inc.
Sheet Title: Site Diagram
Address: 158 Alimaq Dr. Kodiak, AK 99615

SD-1


Wildflower
License # 21069
Seating/smoking area
Diagram 1.1 + 2.1
N
- proposed licensed premises

N

proposed onsite Consumption Area

Diagram 3.1
Wildflower
License #
21069